Subject: RE: Public Records Request — Automated License Plate Reader (ALPR) Program
Date: Monday, July 13, 2026 at 10:33:56 PM Central European Summer Time
From: FOIA
To: Mark Williams
Attachments: image003.png, image004.jpg, image005.jpg

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Good afternoon,

I am waiting to receive the requested information back from another office. Once it is received, I will send it to you.

Best,

Western Carolina University

Shelly Fulk
Executive Assistant
Office of Legal Counsel and Institutional Integrity
Western Carolina University | 520 H. F. Robinson Administration Building
1 University Drive, Cullowhee, NC 28723
o: (828) 227.7116 | safulk@wcu.edu

From: Mark Williams <mwilliams@ricefamilylaw.com>
Sent: Monday, July 13, 2026 3:43 PM
To: FOIA <FOIA@email.wcu.edu>
Subject: Re: Public Records Request — Automated License Plate Reader (ALPR) Program

You don't often get email from mwilliams@ricefamilylaw.com. Learn why this is important

I am following up on the public records request I submitted on **June 28, 2026** regarding your institution's automated license plate reader (Flock/ALPR) records. As of today, I have not received the records or a response.

North Carolina's Public Records Law requires public records to be produced "as promptly as possible" (N.C. Gen. Stat. § 132-6(a)). More than two weeks have now passed. Please advise the current status of the request and the date by which I can expect production. If any portion is being withheld or redacted, please identify the specific statutory basis for each.

If it would speed production, I am glad to clarify or narrow the request. Thank you for your attention to this matter.

Sincerely,
Mark Spencer Williams

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RICE LAW, PLLC
RiceFamilyLaw.com

Mark Spencer Williams
Attorney

910.762.3854 Office
910.304.5360 Direct
910.251.6346 Office Fax
910.317.8930 Direct Fax

mwilliams@ricefamilylaw.com

105 N 6th Street, Wilmington, NC 28401

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From: Mark Williams <mwilliams@ricefamilylaw.com>
Date: Monday, June 29, 2026 at 12:15 AM
To: FOIA@wcu.edu <FOIA@wcu.edu>
Subject: Public Records Request — Automated License Plate Reader (ALPR) Program

To the Public Records Officer / Office of General Counsel:

Pursuant to the North Carolina Public Records Law (N.C. Gen. Stat. § 132-1 et seq.), I request copies of the following records concerning your institution's use of automated license-plate-reader (ALPR) cameras, including any provided by Flock Safety, Genetec, Motorola, or any other vendor, whether operated by your campus police or accessible to them through another agency's network:

1. All current contracts, quotes, purchase orders, and renewals with any ALPR vendor.
2. Any policy, directive, or standard operating procedure governing ALPR use, access, data retention, and auditing.
3. The number of ALPR cameras operated by or accessible to your institution (fixed and mobile), and the locations or areas they cover.
4. The retention period for captured plate data, and the schedule on which it is deleted.
5. Any memoranda of understanding or data-sharing agreements with other agencies — local, state, or federal (e.g., the municipal police department, the county sheriff, the N.C. SBI, ICE, CBP, other UNC System institutions) — and any participation in a statewide or nationwide lookup network.
6. If your institution operates or accesses a Flock Safety network, the following reports generated from the Flock "Insights" tab, for the most recent three complete calendar months (March 1, 2026 through May 31, 2026), in native CSV or Excel format: (a) the Organization Audit — searches performed within your institution's own Flock organization; (b) the Network Audit — searches of your institution's Flock network by any agency in the Flock system; and (c) the Event Log. Each of these reports is generated on demand within the Flock platform and is not burdensome to produce.
7. Your institution's Flock network/sharing configuration — the organization sharing settings showing State Network, Nationwide Network, and Community Network participation, and any custom sharing arrangements (an export or screenshots of the sharing/organization settings will suffice).
8. The names of agencies and organizations with which your institution shares ALPR data; from which it receives ALPR data; with which it shares "hot list" information; and from which it receives "hot list" information.
9. Any records of misuse, policy violations, or disciplinary action related to ALPR use.

Please provide records electronically where available. If any portion is withheld, please cite the specific statutory exemption and produce all reasonably segregable non-exempt portions, and advise of any fees before incurring them. Thank you for your assistance.

Thank you,

~Mark

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RICE LAW, PLLC
RiceFamilyLaw.com

Mark Spencer Williams
Attorney

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